



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

EUGENE A. CONTI, JR.  
SECRETARY

September 14, 2011

**NOTICE TO PROSPECTIVE BIDDERS**

**SMALL BUSINESS ENTERPRISE  
CONTRACTING OPPORTUNITY**

The North Carolina Department of Transportation is requesting bids for cutting and removal of vegetation and debris at designated bridge, culvert, pipe, guardrail, and guiderail locations in Carteret, Craven, and Pamlico Counties. The contractor must furnish all labor, materials, equipment, traffic control, and any other items necessary for the completion of this contract.

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

**SBE PROGRAM INFORMATION**

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and is listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.**

**Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:**

**<http://www.ncdot.org/business/ocs/sbe/>**

Per G.S. 136-28.10, a NC General Contractor's license and contract payment and performance bonds may be waived for SBE contracts. For this project, the NC General Contractor's license and contract payment and performance bonds will be waived.

**PRE-BID CONFERENCE**

To ensure all prospective bidders are given an opportunity to obtain information relevant to the project, a **mandatory** pre-bid conference will be held on **Wednesday, September 21, 2011 at 10:00 AM**. The conference will be held at the Division 2 Office Conference Room, located at 105 Pictolus Hwy. in Greenville.

MAILING ADDRESS:  
DIVISION TWO - OPERATIONS  
P.O. BOX 1587  
GREENVILLE, NC 27835

TELEPHONE: (252) 695-2044  
FAX: (252) 830-3341  
WEBSITE: WWW.NCDOT.GOV

LOCATION:  
1704 N GREENE ST  
GREENVILLE, NC

## BID OPENING

Sealed bids must be received at the Division Office at 105 Pactolus Hwy. in Greenville, by **Tuesday, October 4, 2011 at 11:00 AM**. Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

ATTN: AARON BULLARD, PE  
QUOTATION FOR VEGETATION REMOVAL AT BRIDGES, CULVERTS, PIPES,  
GUARDRAILS, AND GUIDERAILS IN CARTERET, CRAVEN, PAMLICO COUNTIES  
TO BE OPENED AT 11:00 AM, TUESDAY, OCTOBER 4, 2011

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the regulations of the Department of Transportation (49 CFR, Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

## CONTRACT AVAILABILITY

The basis of the contract shall be for two (2) cycles. The date of availability for the first cycle is **November 7, 2011**. The date of availability for the second cycle is **June 4, 2012**. The completion date for the first cycle is **February 24, 2012**. The completion date for the second cycle is **September 26, 2012**.

The Contractor shall submit a bid for one (1) year. At the option of the Department, this contract may be extended for two (2) additional years.

## CONTACT INFORMATION

Contract proposal packages are available at the Division 2 website: <http://www.ncdot.gov/doh/operations/division2/bids/>. **In order for us to maintain an accurate list of bidders, please contact me at (252) 695-2044 if you intend to bid on this project, or if you have any questions.**

Sincerely,



Aaron Bullard, PE  
Division Contract Officer

cc: Ms. Maria Rogerson, PE  
Mr. John Hughes